## **Education & Meetings Calendar 2025 (V1/V2)**

January	February	March	April	May	June	July	August	September	October	November	December
January	· ·		·					·			
	Wed 05	Tues 04	Wed 02	Thu 01	Thu 05	Tue 01	Wed 06	Tue 02	Wed 01	Tues 04 - Melbourne Cup	Mon 01
Merry Christmas & Happy New	NQI	Manual	IDC/SPC Care	Food safety	Family Meet. Virtual	Depression in Elderly	Manual	Time Stress Management	Dementia Progression		Restrictive Practices
Year	Practices	Handling	for V1 and V2	Audit	V1 and V2	Care Manager	Handling	Raquel	SLHD		CM
1	Monitoring	V1	in V2 SLHD	Kerwin		Rights Based Act &	V2				
1	Roula	Seniorcare (Physio)		V1&V2		Strenghtened Quality	Seniorcare (Physio)				
						Standarsd NOW FFFFCTIVEII					
Wed 08	Thu 06	Wed 05	Thu 03	Fri 02	Wed 11	Wed 02	Thu 07	Wed 03	Thu 09	Wed 05	Thu 04
	3 Minute Food Trainers	Resident Meeting V1		Strengthened Quality	SDS Chemical risk	Food Education	Manual	Resident	MMRA Audit with ACOP	Complaints Management &	Med Review
1	For all OC/CM/Kitchen Staff	& Resident Advisory Body	RACF Outbreak workshop	Standards	Ecolab Online	Compulsory	Handling	Meeting		Review of Act & Standards	for V2 Case Conf &
1	/Handyman	election	with SLHD form 09.00 to	Policies & Procedures		RAO, Kitchen	V1	V1		Implementation	Education
1	, nana y man	Ciccion	13.00 via Teams	Anita		secretary in V2		**		Anita	Medication Incidents &
1			13.00 via Teallis	Aiita		1:30PM-3PM	Seniorcare (Physio)			Allita	iviedication incluents &
Thu 09	Wed 12	Thu 06	Wed 09	Wed 07	Thu 12	Thu 03	Tue 12	Thu 04	Mon 13	Thu 06	Fri 05
								11lu 04			
Food Consistency	Quality Clinical Gov.	CEO/DON/DT	Quality Clinical Gov.	Monthy Care	Med Review/Case Conf V2 with	Residents Advisory Body	Review Staff Knowledge &		Resident Safety & Staff	SIRS &	Quality Clinical Gov.
SLHD	Committee Report Discussion	Meeting Easter	Committee Report	Statement(Don)	ACOP and Education	Meeting	implementation of Act &	Resident Meeting V2	Responsibility CM	Mandatory	Committee Report
	for Maintenance/	Preparations	Discussion for CEO/DON/DT		Appropriate use of		Standards Anita			reporting	Discussion for Care
	Operations/HR		meeting at 11 am		Antimicrobials &Common					CM	Manager/Compliance
	meeting at 11 am		In V2		Infections in Aged Care						Coordinator
	In V2				V1+V2 in V2						meeting at 11 am
Fri 10	Thu 13	Tue 11	Thur 10	Thu 08	Fri 13	Mon 07	Thu 14	Wed 10	Tue 14	Tue 11	Wed 10
Dining Experience	Med review	Resident Meeting V2	Psychotropic	Med Review /Cae	Supplements & Resident Menu	Gastro Oesophageal Reflux	Med Review	Voluntary Assisted Dying	Cold Chain Management -	Antimicrobial Stewardship	Resident
Roula	for V1 in V1 and MACM	& Resident Advisory Body	Audit	Conference V1 with ACOP	Rene Dietician	Disease (Gord)	MACM Case	(VAD) Anita	Vaccine Storage/ Anaphylaxsis	Roula	Christmas
	<b>Quality Care Advisory Meeting</b>	election	ACOP	and MAC Meeting		CM	conference V1 &Quality Care		online education Compulsory		Party V1
			V1+ V2	V1			Advisory Meeting		RNs		
Thur 16	Fri 14	Wed 12	Fri 11	Fri 16	Tue 17	Wed 09	Fri 15	Thu 11	Wed 15	Wed 12	Mon 15
Quality Clinical Gov.	Staff Compulsory Meeting	Manual	Aged Care Code Of Conduct	Quality Clinical Gov.		Senior Care Physiotherapist 6		Med Rev /Case Conf with	Pressure Injury SLHD	Family Meet. Virtual	Resident Hygiene &
Committee Report Discussion	(Excluding RN) + Standards &		oca care code or conduct	Committee Report	NOVIS	, ,	Nutrition/Undration	ACOP for V2 and education	JEHD	V1 and V2	
		Handling	Ata		Education Bed & Mattress	monthly meeting	Nutrition/Hydration			vi allu vz	Grooming
for CEO/DON/DT	Act	V2	Anita	Discussion for	cleaning		CM	Restrictive Practices -			CM
meeting at 11 am		Seniorcare (Physio)		Maintenance/	V1& V2			Chemical Restraint			
In V2				Operations/HR	710.71						
Fri 17	Mon 17	Thu 13	Wed 16	Mon 19	Wed 18	Tue 15	Wed 20	Wed 17	Thu 16	Tue 18	Wed 17
Heart Disease/Hypertension	UTI Prevention/	Infection Control Audit With	All Staff Compulsory	Pad	Quality Clinical Gov.	Skin Integrity/incontinence	Quality Clinical Gov.	Incontinence	Pneumonia Care	MeetingCEO/DON/DT	Resident
and High cholesterol	mgment	Bug Control For V2	Meeting (inc RN)	Application	Committee Report Discussion	Associated Dermatitis	Committee Report Discussion	Urine and Faeces	Manager/DON	Meeting	Christmas
Care Manager	Sam Unicharm	bug control of v2	meeting (ine my)	Sam- Unicharm	for Care Manager/Compliance	Sam Unicharm V1 + V2	for Maintenance/	Sam Unicharm	Manager/2011	For Christmas	Party V2
Care Ivialiagei	Saili Officiariii			Sam- Official in		Salli Officiallii VI + V2		Salli Ollichailli		roi cillistillas	raity vz
<b>.</b>					Coordinator		Operations/HR				
					meeting at 11 am in V2		meeting at 11 am in V2				
Fri 24	Wed 19	Wed 19	Thu 17	Thurs 22	Thur 19	Fri 18	Thu 21	Thu 18	Fri 17	Wed 19	Fri 19
Residents Advisory Body	TIS( Translating & Interpreting	Quality Clinical Gov.	Oral Care	Dysphagia and risk of	Compulsory	Residents	RN Meeting	Quality Clinical Gov.	Supplement	Common Skin	Staff Christmas
Meeting	Service)	Committee Report	SLHD ( Concord Hopsital)	choking	Fire Evacuation	lifestyle culture for staff	Compulsory	Committee Report	Nutricia	Disorders in Elderly CM	Party and
	Roula	Discussion for Care	tana ( tanatra mapanan,	SLHD	All Staff	Raquel		Discussion for Care	in V1		Yearly Awards
	Rould			32115	V1+V2	raquei			* 2		rearry Awards
		Manager/Compliance			V1+V2			Manager/Compliance			
		Coordinator						Coorinator			
W. 120											
Wed 29		meeting at 11 am	7 . 22	M 25	5:30	T . 22	5:22	meeting at 11 am	W. 122	TI 00	N4 22
Falls Prevention and IMS	Wed 26	Thu 20	Tue 22	Mon 26	Fri 20	Tue 22	Fri 22	Fri 19	Wed 22	Thu 20	Mon 22
CM	Wed 26 Lifter		Tue 22 RN/Management	Mon 26 Call bell Monitoring CM	Fri 20 Behaviour Support Plan	Pain management	Fri 22 Lifter Operation	Fri 19 Managing residents with	Wed 22 First Aide	Thu 20 Med Review	Mon 22 Senior Care
		Thu 20 Culture Religious/						Fri 19			
	Lifter	Thu 20 Culture Religious/	RN/Management	Call bell Monitoring CM	Behaviour Support Plan	Pain management	Lifter Operation	Fri 19 Managing residents with	First Aide	Med Review	Senior Care Physiotherapist 6 monthly
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